

# **General Administration Committee**

## **Agenda**

Call to Order

Attendance

1. Personal Appeals
2. 2024 Goals
3. Commission / Board Interviews and Openings
  - a. Arts Commission
  - b. General Authority
  - c. Library Board
  - d. Pension Board
  - e. Shade Tree Commission
  - f. Safety Committee
  - g. Vacancy Board
4. Personnel / Hiring
  - a. Full Time Job Openings and Hiring Processes
  - b. Part Time Job Openings and Hiring
  - c. Personnel / Disciplinary Matters
5. Personnel Policy Manual Update
6. Property Insurance Statement of Values
7. Digitization Project
8. Safety Committee Handbook Update
9. Building / Facilities Updates
10. Borough Manager / Assistant Manager Report
11. Executive Session
12. Adjournment