

## RESOLUTION 2025 – 39

### ***A RESOLUTION OF THE COUNCIL OF THE BOROUGH OF EMMAUS, LEHIGH COUNTY, PENNSYLVANIA, AMENDING THE SCHEDULE OF FEES AND CHARGES FOR PERMITS AND SERVICES.***

**WHEREAS**, Council is authorized by Borough Code to establish for services of its officers and institute requirements for permits and set fees thereof; and

**NOW, THEREFORE, BE IT RESOLVED** that effective **January 1, 2026 (with noted exceptions)**, the following schedule of permit fees and charges for sidewalk, fire prevention, zoning, subdivision, planning, plumbing, park rates, equipment charges, employee charges, service fees, signs, water, and sewer regulations, filing of liens, health licenses and fees be established for the Borough of Emmaus to remain in effect until changes by appropriate action of Council of the Borough of Emmaus:

#### **Administration Fees:**

<u>Auction Permit</u>	\$35.00
<u>Uncollected Funds Fee</u>	\$30.00
<u>Banner Hanging Fee</u>	\$225.00
<u>Borough Manager / Assistant Manager Fee (per hour)</u>	\$90.00
<u>Closing Out Sale Permit</u>	\$50.00
<u>Closing Out Sale Permit Renewal</u>	\$25.00
<u>Community Garden</u>	
Resident	\$20.00
Non-Resident	\$35.00
<u>Credit Card Payments / Online Convenience Fee</u>	Current Pass-through Rate from Credit Card Company
<u>Dumpster Collection—Refuse and Recyclables</u>	
Annual fee for compliance per refuse and recyclables combination collected by Independent Hauler	\$50.00
<u>E-Checks Convenience Fee</u>	\$1.00
<u>Final Bill / Certification Fee (for property sales, transfer of occupancy, etc.)</u>	
Sale of Property	\$50.00
Sale Expedited Additional Fee	\$25.00
Rental	\$25.00

Rental Expedited Additional Fee	\$25.00
<u>Garage/Yard Sale Permit</u> (up to 3 consecutive days)	\$5.00

Irrevocable Letter of Credit: 110% of rate as specified in Borough Contract

Liens - All fees for Liens shall be in accordance with Ordinance 1086 and / or actual cost of employees' time and equipment to remedy property as per labor rate fee schedule.

<u>Moving Permit</u>	\$5.00
----------------------	--------

Refuse Collection Assessment

Discount Period Assessment (pay no later than 2/18)	\$485.00
Quarterly Payment (broken down by 4 payments)	\$535.00
Low Income Discount Assessment (pay no later than 2/18)	\$300.00
Low Income Discount Assessment (after 2/18 or quarterly)	\$325.00
Penalty Assessment (if missed payment deadline)	10% of payment that is due.

<u>Soliciting Permit</u> (per person, per week)	\$30.00
---	---------

Taxes Imposed Under Act 511: (annually)

<u>Mechanical Amusement Device/Juke Box Tax</u>	\$75.00
Replacement Certificate due to loss	\$7.50
<u>Local Services Tax</u>	\$52.00

Town Hall (and similar building) Room Rental

Community Room	<u>½ Room</u>	<u>Full Room</u>
Resident (weekday) (2-hour minimum)	\$25 / hour	\$30 / hour
Resident (weekend) (3-hour minimum) *	\$35 / hour	\$40 / hour
Non-Resident (weekday) (2-hour minimum)	\$35 / hour	\$40 / hour
Non-Resident (weekend) (3-hour minimum) *	\$45 / hour	\$65 / hour

\* All weekend reservations require \$50 non-refundable deposit upon booking

\* All weekend reservations required \$100 refundable cleaning fee

All reservations are subject to being bumped or cancelled due to emergency or conflict with public meeting.

Full payment for reservations shall be made 30 days in advance of reservation.

Borough-based non-profit organizations are free Monday – Friday.

Friday evening and weekend reservations will be according to resident fee schedule

## Ambulance Department Fees:

Ambulance Subscriptions

Single	\$50.00
Family / Household	\$70.00
Senior Single	\$40.00
Senior Couple	\$65.00
Company/Business - covers employees while at work	
Under 50 employees	\$300.00
Between 50 and 200 employees	\$400.00
Over 200 Employees	\$800.00
Company/Business – covers employees any time	

Under 50 employees	\$45.00 per employee
50 or more employees	\$40.00 per employee

#### Ambulance Emergency and Non-Emergency Transport Rates

Basic Life Support (BLS) Emergency	\$1,000.00
Advanced Life Support 1 (ALS 1) Emergency	\$1,200.00
Advanced Life Support 2 (ALS 2) Emergency	\$1,400.00
ALS Assist (No Transport)	\$125.00
ALS / BLS Mileage Rate	\$18.00 per mile
BLS Non-Emergency	\$650.00
ALS Non-Emergency	\$1,100.00
SCT Specialty Care	\$2,800.00
Stretcher Transport (one-way)	\$220.00
Stretcher Transport (round-trip)	\$330.00
Stretcher Transport (mileage)	\$14.00 per mile
Wheelchair Van Transport (one-way)	\$120.00
Wheelchair Van Transport (round-trip)	\$145.00
Wheelchair Van Transport (mileage)	\$7.00 per mile
Ambulatory Transport (non-emergency) (one-way)	\$45.00
Ambulatory Transport (non-emergency) (round-trip)	\$80.00
Ambulatory Transport (non-emergency) (mileage)	\$7.00
ALS Refusal (treatment administered, but refuses transport)	\$250.00
BLS Refusal (treatment administered, but refuses transport)	\$125.00
Refusal of Transport, but Vital Signs and Assessment Administered	\$50.00
Lift Assist	\$45.00
Bariatric Lift Assist	\$85.00

Subscribers will receive a 30% discount on non-emergency services. The discount does not apply to transport excessive wait times.

#### Excessive Wait Time per ¼ Hour – Non-Emergency Transports

<u>Wait Time</u>		<u>W/C Fee</u>	<u>Stretcher Fee</u>
1-30 Minutes	No Charge – Allowed Time Frame		
31-45 Minutes	Charge 15 Minutes	\$12.00	\$25.00
46-60 Minutes	Charge 30 Minutes	\$2400	\$50.00
61-75 Minutes	Charge 45 Minutes	\$36.00	\$75.00
76-90 Minutes	Charge 60 Minutes	\$48.00	\$100.00
91-105 Minutes	Charge 75 Minutes	\$60.00	\$125.00
106-120 Minutes	Charge 90 Minutes	\$72.00	\$150.00

#### Excessive Wait Times – Patient Not Ready for Pickup

<u>Wait Time</u>		<u>W/C Fee</u>	<u>Stretcher Fee</u>
1-15 Minutes	No Charge – Allowed Time Frame		
16-30 Minutes	Charge 15 Minutes	\$12.00	\$25.00
31-45 Minutes	Charge 30 Minutes	\$24.00	\$50.00
46-60 Minutes	Charge 45 Minutes	\$36.00	\$70.00

Ambulance BLS Standby Wages (for crew of 2) \$100.00 per hour

Ambulance BLS Standby Wages (for crew of 1) \$55.00 per hour

Ambulance ALS Standby Wages (for crew of 2) \$150.00 per hour

Ambulance ALS Standby Wages (for crew of 1)	\$75.00 per hour
---	------------------

Ambulance Production of Medical Records (Under 42 Pa.C.S. §6152 & §6155)

Search & Retrieval of Records	\$28.74
Per Page Fee for pages 1 to 20	\$1.94
Per Page Fee for pages 21 to 60	\$1.44
Per Page Fee for pages 61 to end	\$0.50
Microfilm copies	\$2.86
Flat Fee for Social Sec / Federal / State based Program	\$36.42
Flat Fee for Records to District Attorney	\$28.74

Ambulance Training Fee Schedule

Fee Schedule Class Hours	Classes Cost	Conducted by: Minimum Enrollment	Emmaus E.S. Break Even Attendance
4	\$25.00 *	6	4
6	\$40.00 *	6	4.5
8	\$70.00 *	6	3.42
12	\$100.00 *	6	3.6
16	\$140.00 *	6	3.4
24	\$225.00 *	6	4
30	\$250.00 *	6	3.8
36	\$275.00 *	6	3.9
EMT – Basic	\$1,200.00 *	EMS Chief Judgement	
Advanced EMT	\$1,200.00 *	EMS Chief Judgement	

\* Plus Material Costs Associated with Class

We reserve the right to cancel any class due to low enrollment

The break even attendance is based off what the Borough's cost would be to conduct the class

**Codes / Planning / Zoning / Health Inspector Department Fees:**

Building Permit Fees: In accordance with the PA UCC as amended by the Borough of Emmaus, the following fees are established for permits:

**Residential Building Permit Fees:**

1. New Residential Construction: (Includes single family dwellings and multiple unit construction)

Per Unit:

- A. First 1,000 sq. ft. per dwelling unit \$750.00
- B. Each additional 400 sq. ft. or fraction thereof per dwelling unit \$125.00  
(Calculation to be made using outside dimensions of all living area, including attached garage area and basement if more than half exposed.)
- C. Recreation Fee in Lieu of Recreational Improvements \$2,000 per unit  
(includes all types of housing, including commercial)

Modular / Manufactured Housing

A.	Single family	\$0.75 / sq. ft
B.	Plan Review	\$60.00

Fees incurred by 3<sup>rd</sup> party inspector / plan reviewer will be charged to applicant, which may be higher than posted fees.

2. Residential Additions and Structural Alterations:

A.	Additions:	
1.	Minimum fee up to 500 sf.	\$500.00
2.	Plus \$80.00 for each additional 500 s.f. or portion thereof	
3.	Review Fees (add)	\$80.00

Fees incurred by 3<sup>rd</sup> party inspector / plan reviewer will be charged to applicant, which may be higher than posted fees.

B.	Structural alterations (including retaining walls higher than 48"):	
1.	Alterations Less than \$1,000 construction cost	\$75.00
2.	Alterations Greater than \$1,000 construction cost	\$75.00 + \$7/each additional thousand or fraction thereof
3.	Review fees (add) (alterations less than \$1,000)	\$60.00
4.	Review fees (add) (alterations greater than \$1,000)	\$120.00

Fees incurred by 3<sup>rd</sup> party inspector / plan reviewer will be charged to applicant, which may be higher than posted fees.

C.	Alterations / Renovations:	
1.	All alterations / renovations (non-structural)	\$0.75 / s.f.
	Fee includes plan reviews and inspections.	

Fees incurred by 3<sup>rd</sup> party inspector / plan reviewer will be charged to applicant, which may be higher than posted fees.

3. Electrical:

A.	Residential: 2 Inspections (New service and sub-panels)	\$180.00
	Each additional inspection	\$80.00
	Residential: Alterations / Renovations	\$160.00
B.	Plan Review Fee	
	Residential	\$120.00
C.	Electrical Reconnection (power restored)	\$100.00
D.	Temporary Electrical Service	\$120.00

Fees incurred by 3<sup>rd</sup> party inspector / plan reviewer will be charged to applicant, which may be higher than posted fees.

4. Plumbing

A.	Residential: Inspections (up to 5 fixture units) Plus \$10.00 for each additional fixture unit	\$140.00
B.	Water Heater	\$40.00
C.	Reinspection Fees	\$80.00
D.	Plan Review Fee Residential	\$120.00
E.	Residential Sprinkler Systems	\$275.00
F.	Sewer Lateral	\$ 120.00

Fees incurred by 3<sup>rd</sup> party inspector / plan reviewer will be charged to applicant, which may be higher than posted fees.

5. Mechanical:

A.	Residential: 2 Inspections Each additional inspection	\$130.00 \$50.00
B.	Plan Review Fee Residential	\$120.00

Fees incurred by 3<sup>rd</sup> party inspector / plan reviewer will be charged to applicant, which may be higher than posted fees.

6. Residential - garages, porches, decks, patios and accessory buildings (permanent or temporary) (includes additions and new construction)

A.	Decks, porches, patios less than 30" high without a roof	\$75.00
B.	Decks, porches, patios greater than 30" high without a roof	\$275.00
C.	Decks, porches, patios with a roof	\$350.00
D.	Plan review fee	\$60.00

7. Roof Permit and Solar

A.	Residential Roof	\$100.00
B.	Solar Roof (up to 5kw) (for each additional 5kw)	\$275.00 \$40.00
C.	Solar Ground Mount (up to 5kw) (for each additional 5kw)	\$400.00 \$40.00
D.	Commercial Roof	\$500.00

8. Swimming Pools, Spas, Hot Tubs:

A.	Pools in excess of 250 sf.	\$200.00
B.	Above ground pools over 24" in depth and less than 250 sf.	\$100.00
C.	In-ground pool (includes 4 inspections)	\$600.00
D.	Hot Tub / Spa (includes 2 inspections)	\$250.00
E.	Reinspection	\$80.00
F.	Plan Review Fee	\$60.00

**Commercial Building Permit Fees:**

Commercial / Non-Residential: (Other than One and Two Family Dwellings)

**Commercial Permit Fees**

Fees incurred by 3<sup>rd</sup> party inspector / plan reviewer will be charged to applicant, which may be higher than posted fees.

**New Construction (Number of Inspections to be determined)**

Plan Review per 100 gross square feet or fraction thereof	\$10.00
Non-refundable deposit upon submission	\$500 minimum
Inspections per 100 gross square feet or fraction thereof	\$250.00
	\$30.00
	\$500 minimum
Mechanical, Accessibility, Electrical, and Plumbing Fees <b>included</b>	
Sprinkler and Fire Alarm fees are additional	
Gross square footage shall include basement, each floor level, garage, decks, swimming pools and porches	
Measurements shall be from the exterior face of wall to exterior face of wall	
Additional plan review submissions will be reviewed at a rate of \$125 / hr (1 hour minimum)	
Phased construction that requires additional inspections may be charged \$100 / hour (1 hour minimum)	

**Additions (Number of Inspections to be determined)**

Plan Review per 100 gross square feet or fraction thereof	\$10.00
Non-refundable deposit upon submission	\$250 minimum
Inspections per 100 gross square feet or fraction thereof	\$150.00
	\$30.00
	\$500 minimum
Mechanical, Accessibility, Electrical, and Plumbing Fees <b>included</b>	
Sprinkler and Fire Alarm fees are additional	
Gross square footage shall include basement, each floor level, garage, decks, swimming pools and porches	
Measurements shall be from the exterior face of wall to exterior face of wall	
Additional plan review submissions will be reviewed at a rate of \$125 / hr (1 hour minimum)	

Phased construction that requires additional inspections may be charged \$100 / hour (1 hour minimum)

**Renovations / Alterations / Changes of Use** (Number of Inspections to be determined)

Plan Review per 100 gross square feet or fraction thereof	\$10.00
	\$250 minimum
Non-refundable deposit upon submission	\$150.00
Inspections per 100 gross square feet or fraction thereof	\$30.00
	\$360 minimum

**Mechanical, Electrical, and Plumbing Fees Additional**

Sprinkler and Fire Alarm fees are additional

Gross square footage shall include basement, each floor level, garage, decks, swimming pools and porches

Measurements shall be from the exterior face of wall to exterior face of wall

Additional plan review submissions will be reviewed at a rate of \$125 / hr (1 hour minimum)

Phased construction that requires additional inspections may be charged \$100 / hour (1 hour minimum)

**Demolition** (3 inspections maximum)

Plan review per submission (due upon submission)	\$100.00
Inspections - Buildings up to 5,000 gross s.f.	\$300 minimum
Per 100 gross s.f. or fraction thereof over 5,000	\$25.00
Additional inspections shall be charged at rate of \$100 / hr (1 hour minimum)	

**Solar Array** (Number of Inspections to be determined)

Plan review 1% of total cost of construction (materials & labor)	\$150.00 minimum
Non-refundable deposit upon submission	\$150.00
Inspections - 2% of total cost of construction (materials & labor)	\$300.00 minimum
Additional plan review submissions will be reviewed at a rate of \$125.00 per hour (1 hr. min)	
Phased construction that requires additional inspections may be charged \$100.00 / hr. (1 hr. min)	
Additional inspections shall be charged at a rate of \$100.00 / hr. (1 hr. min)	

**Pallet Racking or Conveyers** (Number of inspections to be determined)

Plan review per 100 gross square feet or fraction thereof	\$15.00
	\$225.00 minimum
Non-refundable deposit upon submission	\$125.00
Inspections per 100 gross square feet or fraction thereof of work area	\$8.50
\$360.00 minimum	
Additional plan review submissions will be reviewed at a rate of \$125 / hr (1 hr. min)	
Phased construction that requires additional inspections may be charged \$100.00 / hr. (1 hr. min)	
Additional inspections shall be charged at a rate of \$100.00 / hr. (1 hr. min)	

**Miscellaneous Construction Building Only** (Number of inspections to be determined)

Plan review 1% of total cost of construction (materials & labor)	\$100.00 minimum
Non-refundable deposit upon submission	\$100.00
Inspections per 100 gross square feet or fraction thereof of work area	\$200.00 minimum
Cell towers, retaining walls, roofs, signs, ramps, decks, pools, etc.	
Mechanical, electrical, and plumbing permit fees Additional	
Phased construction that requires additional inspections may be charged \$100.00 / hr. (1 hr. min)	
Additional plan review submissions will be reviewed at a rate of \$125.00 per hour (1 hr. min)	
Any building projects not covered elsewhere in this Part of this fee schedule shall be priced as miscellaneous building construction	
Additional inspections shall be charged at a rate of \$100.00 / hr. (1 hr. min)	

**Re-Inspection / Additional Inspection Fees**

Hourly Rate	\$100.00 minimum 1 hr.
-------------	------------------------

NOTE: A \$4.50 surcharge permit is required to be assessed for each permit issued, in accordance with PA Act 157 of 2006.

**Electrical Only New Construction** (5 inspections maximum)

Plan review per 100 gross square feet or fraction thereof	\$4.00
Non-refundable deposit upon submission	\$200.00 minimum
Inspections per 100 gross square feet or fraction thereof	\$100.00
\$12.00	
\$500.00 minimum	
Additional plan review submissions will be reviewed at a rate of \$125 / hr (1 hr. min)	
Phased construction that requires additional inspections may be charged \$100.00 / hr. (1 hr. min)	
Additional inspections shall be charged at a rate of \$100.00 / hr. (1 hr. min)	

**Electrical Only Additions** (5 inspections maximum)

Plan review per 100 gross square feet or fraction thereof	\$4.00
Non-refundable deposit upon submission	\$200.00 minimum
Inspections per 100 gross square feet or fraction thereof	\$100.00
\$12.00	
\$500.00 minimum	
Additional plan review submissions will be reviewed at a rate of \$125 / hr (1 hr. min)	
Phased construction that requires additional inspections may be charged \$100.00 / hr. (1 hr. min)	
Additional inspections shall be charged at a rate of \$100.00 / hr. (1 hr. min)	

**Electrical Only Alterations** (Number of inspections to be determined)

Plan review per 100 gross square feet or fraction thereof	\$4.00
---	--------

Non-refundable deposit upon submission	\$100.00
Inspections per 100 gross square feet or fraction thereof	\$12.00
	\$250.00 minimum
Includes Electric Services, Feeders, Panel Boards, Signs, Motors, Generators, Transformers, Vaults, Enclosures, HVAC electrical connections, etc.	
Additional plan review submissions will be reviewed at a rate of \$125 / hr (1 hr. min)	
Phased construction that requires additional inspections may be charged \$100.00 / hr. (1 hr. min)	
Alterations that cannot be calculated by square footage will be calculated per miscellaneous electrical only fees	
Additional inspections shall be charged at a rate of \$100.00 / hr. (1 hr. min)	

### **Swimming Pools, Spas**

Three-Year State Certification	Quote Required
--------------------------------	----------------

### **Miscellaneous Electrical Only (Number of inspections to be determined)**

Plan review 1% of total cost of construction (materials & labor)	\$100.00 minimum
Non-refundable deposit upon submission	\$100.00
Inspections - 2% of total cost of construction (materials & labor)	\$200.00 minimum
Cell towers, retaining walls, roofs, signs, ramps, decks, Swimming pools, etc.	
Phased construction that requires additional inspections may be charged \$100.00 / hr. (1 hr. min)	
Additional plan review submissions will be reviewed at a rate of \$125 / hr (1 hr. min)	
Any electrical projects not covered elsewhere in the commercial electrical section of this fee schedule shall be priced as miscellaneous electrical only	
Additional inspections shall be charged at a rate of \$100.00 / hr. (1 hr. min)	

### **Re-Inspection / Additional Inspection Fees**

Hourly Rate	\$100.00 minimum 1 hr.
-------------	------------------------

NOTE: A \$4.50 surcharge permit is required to be assessed for each permit issued, in accordance with PA Act 157 of 2006.

### **Plumbing Only New Construction (5 inspections maximum)**

Plan review per 100 gross square feet or fraction thereof	\$4.00
	\$200.00 minimum
Non-refundable deposit upon submission	\$100.00
Inspections per 100 gross square feet or fraction thereof	\$12.00
	\$500.00 minimum
Additional plan review submissions will be reviewed at a rate of \$125 / hr (1 hr. min)	
Phased construction that requires additional inspections may be charged \$100.00 / hr. (1 hr. min)	

Additional inspections shall be charged at a rate of \$100.00 / hr. (1 hr. min)

**Plumbing Only Additions** (5 inspections maximum)

Plan review per 100 gross square feet or fraction thereof	\$4.00
	\$200.00 minimum
Non-refundable deposit upon submission	\$100.00
Inspections per 100 gross square feet or fraction thereof	\$12.00
	\$500.00 minimum
Additional plan review submissions will be reviewed at a rate of \$125 / hr (1 hr. min)	
Phased construction that requires additional inspections may be charged \$100.00 / hr. (1 hr. min)	
Additional inspections shall be charged at a rate of \$100.00 / hr. (1 hr. min)	

**Plumbing Only Alterations** (Number of Inspections to be determined)

Plan review per 100 gross square feet or fraction thereof	\$4.00
	\$100.00 minimum
Non-refundable deposit upon submission	\$100.00
Inspections per 100 gross square feet or fraction thereof	\$12.00
	\$250.00 minimum
Additional plan review submissions will be reviewed at a rate of \$125 / hr (1 hr. min)	
Phased construction that requires additional inspections may be charged \$100.00 / hr. (1 hr. min)	
Alterations that cannot be calculated by square footage will be calculated per miscellaneous plumbing only fees	
Additional inspections shall be charged at a rate of \$100.00 / hr. (1 hr. min)	

**Miscellaneous Plumbing Only** (Number of inspections to be determined)

Plan review 1% of total cost of construction (materials and labor)	\$100.00 minimum
Non-refundable deposit upon submission	\$100.00
2% of total cost of construction (materials & labor)	\$200.00 minimum
Cell towers, retaining walls, roofs, signs, ramps, decks, swimming pools, etc.	
Additional plan review submissions will be reviewed at a rate of \$125 / hr (1 hr. min)	
Phased construction that requires additional inspections may be charged \$100.00 / hr. (1 hr. min)	
Any plumbing projects not covered elsewhere in the commercial plumbing section of this fee schedule shall be priced as miscellaneous plumbing only	
Additional inspections shall be charged at a rate of \$100.00 / hr. (1 hr. min)	

**Re-Inspection / Additional Inspection Fees**

Hourly Rate	\$100.00 minimum 1 hr.
-------------	------------------------

NOTE: A \$4.50 surcharge permit is required to be assessed for each permit issued, in accordance with PA Act 157 of 2006.

**Mechanical Only New Construction (5 inspections maximum)**

Plan review per 100 gross square feet or fraction thereof	\$4.00
	\$200.00 minimum
Non-refundable deposit upon submission	\$100.00
Inspections per 100 gross square feet or fraction thereof	\$12.00
	\$500.00 minimum
Additional plan review submissions will be reviewed at a rate of \$125 / hr (1 hr. min)	
Phased construction that requires additional inspections may be charged \$100.00 / hr. (1 hr. min)	
Additional inspections shall be charged at a rate of \$100.00 / hr. (1 hr. min)	

**Mechanical Only Additions (5 inspections maximum)**

Plan review per 100 gross square feet or fraction thereof	\$4.00
	\$200.00 minimum
Non-refundable deposit upon submission	\$100.00
Inspections per 100 gross square feet or fraction thereof	\$12.00
	\$500.00 minimum
Additional plan review submissions will be reviewed at a rate of \$125 / hr (1 hr. min)	
Additional inspections shall be charged at a rate of \$100.00 / hr. (1 hr. min)	

**Mechanical Only Alterations**

Plan review per 100 gross square feet or fraction thereof	\$4.00
	\$100.00 minimum
Non-refundable deposit upon submission	\$100.00
Inspections per 100 gross square feet or fraction thereof	\$12.00
	\$250.00 minimum
Includes associated duct work / piping	
Electrical hook-ups require an electrical permit	
Additional plan review submissions will be reviewed at a rate of \$125 / hr (1 hr. min)	
Phased construction that requires additional inspections may be charged \$100.00 / hr. (1 hr. min)	
Alterations that cannot be calculated by square footage will be calculated per miscellaneous mechanical only fees	
Additional inspections shall be charged at a rate of \$100.00 / hr. (1 hr. min)	

**Commercial Hood and Duct Systems and Process Equipment Exhausts**

Plan review 1% of total cost of construction (materials & labor)	\$150.00 minimum
Non-refundable deposit upon submission	\$100.00
2% of total cost of construction (materials & labor)	\$300.00 minimum
Includes associated duct work / piping	
Electrical hook-ups require an electrical permit	
Additional plan review submissions will be reviewed at a rate of \$125 / hr (1 hr. min)	

Additional inspections shall be charged at a rate of \$100.00 / hr. (1 hr. min)

**Miscellaneous Mechanical Only** (Number of inspections to be determined)

Plan review 1% of total cost of construction (materials & labor)	\$100.00 minimum
Non-refundable deposit upon submission	\$100.00
2% of total cost of construction (materials & labor)	\$200.00 minimum
Includes associated duct work / piping	
Additional plan review submissions will be reviewed at a rate of \$125 / hr (1 hr. min)	
Phased construction that requires additional inspections may be charged \$100.00 / hr. (1 hr. min)	
Any mechanical projects not covered elsewhere in this section of the fee schedule shall be priced as miscellaneous mechanical only	
Additional inspections shall be charged at a rate of \$100.00 / hr. (1 hr. min)	

**Re-Inspection / Additional Inspection Fees**

Hourly Rate	\$100.00 minimum 1 hr.
-------------	------------------------

NOTE: A \$4.50 surcharge permit is required to be assessed for each permit issued, in accordance with PA Act 157 of 2006.

**Fire Sprinkler Systems** (Number of inspections to be determined)

Plan review per 100 gross square feet or fraction thereof	\$1.50
Non-refundable deposit upon submission	\$250.00 minimum
Inspection per 1 to 75 heads	\$100.00
Inspection per head over 75	\$350.00
Fire Line Inspection per linear foot	\$1.00
	\$0.15
Fire Pump Inspection	\$350.00 minimum
Fire Loop Inspection per linear foot	\$450.00
	\$0.15
	\$350.00 minimum
Additional plan review submissions will be reviewed at a rate of \$125 / hr (1 hr. min)	
Phased construction that requires additional inspections may be charged \$100.00 / hr. (1 hr. min)	
Additional inspections shall be charged at a rate of \$100.00 / hr. (1 hr. min)	

**Fire Detection / Alarm Systems** (Number of inspections to be determined)

Plan review per 100 gross square feet or fraction thereof	\$1.50
Non-refundable deposit upon submission	\$250.00 minimum
Inspections per 100 gross square feet or fraction thereof	\$100.00
	\$10.00
	\$250.00 minimum
Additional plan review submissions will be reviewed at a rate of \$125 / hr (1 hr. min)	

Phased construction that requires additional inspections may be charged \$100.00 / hr. (1 hr. min)

Additional inspections shall be charged at a rate of \$100.00 / hr. (1 hr. min)

#### **ANSUL or Alternate Fire Suppression System** (Number of inspections to be determined)

Plan review 1% of total cost of construction (materials & labor)	\$150.00 minimum
Non-refundable deposit upon submission	\$100.00
2% of total cost of construction (materials & labor)	\$300.00 minimum
Additional plan review submissions will be reviewed at a rate of \$125 / hr (1 hr. min)	
Phased construction that requires additional inspections may be charged \$100.00 / hr. (1 hr. min)	
Utility water connection fee per plumbing fee schedule	
Additional inspections shall be charged at a rate of \$100.00 / hr. (1 hr. min)	

#### **Sprinkler System Alteration Only** (2 inspections)

Plan review 1% of total cost of construction (materials & labor)	\$150.00 minimum
Non-refundable deposit upon submission	\$100.00
2% of total cost of construction (materials & labor)	\$300.00 minimum
Additional plan review submissions will be reviewed at a rate of \$125 / hr (1 hr. min)	
Additional inspections charge re-inspection fees	
Building, Plumbing, Mechanical and Electrical Permit Fees <b>Additional</b>	
Any Sprinkler or Alarm System projects not covered elsewhere in this section of fee schedule shall be priced as Sprinkler system alterations only	
Additional inspections shall be charged at a rate of \$100.00 / hr. (1 hr. min)	

#### **Re-Inspection / Additional Inspection Fees**

Hourly Rate	\$100.00 minimum 1 hr.
-------------	---------------------------

NOTE: A \$4.50 surcharge permit is required to be assessed for each permit issued, in accordance with PA Act 157 of 2006.

### **Subdivision and Land Development Fees:**

#### Subdivision/Land Development

Pre-Application Meeting	\$1,500.00
(Remaining funds over actual costs will be credited towards escrow account)	
<u>Land Development Plan</u>	\$200.00
<u>Sketch Plan Review Fee</u>	\$125.00
<u>Preliminary Plan or Minor Subdivision Fee</u>	\$350.00
(plus \$5.00 per dwelling unit)	
<u>Final Plan Fee</u>	\$475.00
<u>Preliminary/Final Plan</u>	\$500.00
<u>Site Plan Review</u>	\$175.00
<u>Conditional Use</u>	\$600.00

Erosion and Sedimentation Plans: Developer pays costs based on LCCD rates.

Joint Planning Commission Review: Developer pays costs based on JPC rates.

Engineer Review Fees for sketch, preliminary, final and site plan: Developer shall be responsible for paying all charges related to review of plan by Borough Engineer required by Borough Ordinances.

Engineer Escrow Account \$5,000.00  
(To be paid at time of application as down payment for engineer reviews)

## **Health Licenses / Fees:**

Health Licenses/Fees: (annually)

Non-Profit /Temporary fee to Service Clubs, Youth Associations and any 501C3 Organizations	\$15.00
Permanent eating and drinking establishments, with or without liquor license Inspection/License	\$135.00
*If annual inspection is not satisfactory, each follow up reinspection will be	\$140.00
*If fail 6 month inspection, follow-up reinspection will be	\$135.00
Temporary eating establishments, including any church whose facilities are used for preparation of food for public consumption Inspection/License	\$60.00
Mobile Eating Food Prep. Vendors	\$75.00
Day Care Centers	\$75.00
Youth Organizations - Concessions	\$25.00
Coin Vending Machine (food) - Inspection/License (additional machines \$2.00 each)	\$50.00
Commissary (place of preparation of food) for vending machines Inspection/License	\$75.00
Retail Outlets (groceries, meat and fish markets) 2,000 (& Under) Sq. Ft. – Inspection / License	\$150.00
Over 2,000 Sq. Ft. – Inspection / License	\$325.00
Seasonal & Growers Market Food Stands	\$60.00
Review of Construction / Site Plans	\$125.00

## **Miscellaneous Permits and Fees:**

Certificate of Occupancy Permit:

- A. Rental Units (single or multi up to 4 units per lot) \$40.00 per unit
- Rental Units (5 or more units per lot) \$30.00 per unit
- B. Re-Inspection \$50.00 per unit
- C. Landlords who fail to obtain Certificate of Occupancy and require Certified  
    Mail to notify them that they have failed to apply for the permit \$100.00

UCC Permit Fees:

An additional \$4.50 per construction/building permit in accordance with PA Act 13 of 2004.

Certified Letter Fee for UCC and IPMC Enforcement \$100.00

Building Plan Reviewer Fee (per hour)(for items not included above) \$75.00

Penalty Fee: All fees are doubled for construction started before obtaining a permit.

No Show Fee: Any individual who fails to show up for a mutually agreed upon and scheduled inspection shall be assessed a \$30.00 fee. No further inspections shall occur until the fee is paid.

<u>Curb Permits:</u>	First 50 linear foot of curb	\$175
	Each linear foot thereafter	\$3.00 l.f.
	Plus street opening permit	
	Plus restoration costs	

<u>Demolition Permit</u>		\$175.00*
Residential Garages		\$50.00*
* Plus appropriate utility disconnect fees.		

<u>Dumpster Permit—Placement in Public Right-of-Way</u>		
up to and including 20 c.y.		\$100.00
over 20 c.y.		\$125.00

<u>EV Charging Station permit</u>		
Residential (each)		\$175.00
Commercial (each)		\$200.00

<u>Generator permit</u> (house generator installation)		\$300.00
--	--	----------

<u>HVAC Permit</u> (1 unit includes electric)		\$150.00
Stoves (LP / propane new install)		\$150.00
Geothermal, wood boiler		\$200.00

<u>Portable Storage Container Permit</u>		\$60.00
--	--	---------

<u>Sidewalk Permits: Per sq. foot</u>		\$0.50 /sq. ft
(Replace/repair 10 l.f. or less, no permit)		

Sign Permits: (fee based on construction value)

Sign Installations		
\$1.00 - \$99.00		\$50.00
\$100.00 - \$499.00		\$60.00
\$500.00 - \$1,000.00		\$75.00
Plus \$5.00 per thousand or part thereof in excess of \$1,000		

Commercial Advertising Signs (per year)		\$50.00
---	--	---------

<u>Specialty Sign Fee</u> (special parking requests, excluding handicapped)		\$50.00
---	--	---------

<u>Temporary Sign</u>		\$10.00
-----------------------	--	---------

<u>Sidewalk Inspection:</u>		\$40.00
-----------------------------	--	---------

<u>Wind Turbine permit</u>		\$300.00
----------------------------	--	----------

## **Zoning Fees:**

### Zoning Permit Fee Schedule:

Dwelling on a lot	\$50.00
Conversion of single family dwelling to multiple units	\$150.00
Each additional unit	\$30.00
Conversion of single family dwelling to business use	\$75.00
Commercial, industrial, institutional, recreational	\$75.00
Each additional use	\$50.00

### Accessory Use:

Fences	\$50.00
Walls	\$50.00
Garages	\$50.00
Parking areas and driveways	\$50.00
Patio	\$50.00
Shed	\$50.00
Temporary structures	\$50.00
All other accessory uses	\$50.00

### Addition to Existing Structures:

Residential	\$50.00
All other uses	\$75.00

<u>Application for Rezoning to Borough Council</u>	\$1,500.00
--	------------

Curative Amendment	\$3,000.00
--------------------	------------

### Reproductions of Official Materials:

CD/DVD	\$10.00
Thumb Drive / Hard Drive	Actual Cost
Official Reports/documents	\$5.00
(Plus .40 per sheet in excess of 10 sheets)	
Minutes of Council/Boards/Commissions	\$.25/page
Ordinance No. 539 (Zoning)	\$20.00
Standard Specifications for Developers	\$10.00
SALDO Book	\$15.00
Ordinance No. 551 (Subdivision)	\$15.00
Other ordinances	\$.25/page
Borough Maps (Up to 11" x 17")	\$1.00
Borough Maps Large	\$5.00
2015 International Building Code	\$100.00
2015 International Residential Code	\$76.50
2015 International Plumbing Code	\$66.50
2015 International Fire Code	\$82.00

Other public information requests please refer to attached policy.

Copying	\$.25/page
Act 167 - Stormwater Management	\$15.00

## **Zoning and Building Appeals:**

Appeals to Building, Fire, Plumbing Codes (Building Board of Appeals) \$650.00

### Appeals to Zoning Hearing Board:

Signs	\$500.00
Zoning Appeal Continuance	\$200.00

### Residential Appeals:

- a. All appeal items that strictly involve physically measurable or quantifiable requirements of the Zoning Ordinance, such as separation distance, setbacks, height, volume size, etc. \$500.00
- b. All appeal items that involve the use or activity on a property regarding the primary use, accessory use, Special Exceptions, expansion of nonconforming uses, use variances, home occupations, parking of commercial vehicles, temporary uses, or challenges to the Zoning Officer's decision. \$750.00
- c. All appeals that involve analysis by the Borough Engineer regarding flood plain and impervious surface items. \$500.00
- d. Extension of time for decisions previously granted by the Zoning Hearing Board \$50.00

### Commercial / Nonresidential Appeals:

- a. All appeals that strictly involve physically measurable or quantifiable requirements of the Zoning Ordinance such as separation distance, setbacks, height, volume, size, area, parking requirements, signage, or provisions of site improvements that are required by the Zoning Ordinance. \$1,000.00
- b. All appeals that involve the use or activity on a property such as primary use (activity), accessory use, Special Exceptions, use variances, validity challenges, temporary uses, expansion of nonconforming uses, or challenges to the Zoning Officer's decision. \$1,500.00
- c. All appeals that involve analysis or calculations by the Borough Engineer regarding flood plain and impervious surface items. \$1,000.00
- d. Extension of time for decisions previously granted by the Zoning Hearing Board \$100.00

### Additional Costs for Zoning Hearing Board – All Applicants:

- a. Cost of Advertising Current Newspaper Rate  
(2022 estimated cost: \$193 / hearing)

b. Cost of Notices to Surrounding Properties	\$10.00
c. Stenographer	50% of cost
	(2022 est. cost: \$225)

## **Fire Department:**

Fire Department Fees to insurance companies, certain commercial and industrial establishments:

*Apparatus (1 hour minimum, billed in ¼ hour segments)*

Aerial/Ladder Response	\$500.00
Engine Response	\$450.00
Rescue Response	\$400.00
Tanker Response	\$400.00
Utility Response	\$200.00
Battalion/Chief Vehicle Response	\$200.00
Marine Unit Response	\$200.00

*Equipment / Service (1 hour minimum, billed in ¼ hour segments)*

Oil Absorbent Material	\$35 / unit
Oil Absorbent Sheet	\$5.00
Oil Absorbent Boom	\$25.00
Flare	\$8 / unit
Foam	\$75 / gallon
Wetting Agent	\$25 / gallon
Fire Line Tape	\$0.50 / ft
Extinguisher	\$65 / unit
Deodorizer	\$50 / unit
Salvage Cover	\$50 / unit
Rescue Rope	\$2.00 / ft
Work Rope	\$1.00 / ft
Chimney Bomb	\$50 / unit
Garbage Bag	\$2.50 / unit
Turbo Flare	\$10 / unit
Plug Kit	\$35 / unit
Chemical Gloves	\$20 / pair
Emulsifier	\$50 / gallon
HazMat Pillow	\$40 / unit
Salt / Sand	\$15 / bucket

Putty	\$10 / unit
PRO - Pack Foam System	\$650.00
POK Foam Stick	\$250.00
Chemical Suit	\$35 / unit
Digital Camera	\$25 / unit
Salvage Bucket	\$5 / unit
Hand Tool	\$15 / tool
Hand Light	\$5 / light
SCBA	\$50 / unit
SCBA Cylinder	\$75.00
Hose (Per 50' Sections)	\$35.00
Gas/CO Detector	\$50.00
Heat Gun	\$75.00
Hot Stick	\$75.00
Power Tool	\$100.00
Hydraulic Tool	\$250.00
PPV/Ventilation Fan	\$100.00
Portable Pump	\$75.00
TIC/Thermal Imaging Camera	\$200.00
Cribbing (Passenger Vehicle)	\$100 / unit
Cribbing (Class B Vehicle)	\$200 / flat rate
Cribbing (Class A Truck)	\$500 / flat rate
Rescue Struts	\$75 / unit
Ladder	\$50.00
Generator	\$75 / hour
Portable Pond	\$250.00
Blitz Fire	\$75.00
Turn Out Gear/PPE	\$250 / firefighter
Portable Radio	\$10.00
Traffic Cone	\$5.00
Safety Vest	\$2.50
Windshield Kit	\$25.00
GlassMaster	\$25.00
Stokes Basket	\$50.00
Air Bags	\$250.00
Air Tools	\$75.00
HazMat Suit	\$200.00
HazMat Pond	\$150.00
Chimney Kit	\$75.00
E-Flare	\$5.00
Crash Kit	\$50.00
Air Bag Safety Cover	\$25 / use

Heavy Duty HazMat Gloves	\$50 / pair
Chemical Resistant Drain Cover	\$100.00
Acid Absorbent Sock	\$175.00
Acid Absorbent Pad	\$100.00
Soda Ash	\$35.00
Bleach	\$5.00
Turnout Gear Cleaner	\$75.00
Rehab Tent	\$100.00
Framing Nail	\$3.00
Lumber	\$8 / unit
Diamond Tip Saw Blade	\$300.00
Winch	\$50.00
Lock Out Kit	\$60.00
Food/Drinks for Standby	\$50 / flat rate

**GENERAL SERVICES:**

Environmental Hazard Cleanup	\$350.00
Traffic Control Services	\$200.00
Scene Lighting	\$100.00
Manpower (Career FF's ONLY)	\$50 / FF / Hr
Automatic Fire Alarm Response	\$300 / flat rate
Spill Containment	\$150 / flat rate
Fire Safety Inspection	\$110 / inspection
K-9 Arson Investigation	\$300 / inspection
Body Removal	\$250 / body
Tech/Heavy Rescue	\$1,000 / flat rate
Lift Assist	\$100.00
Lift Assist w/ Special Equipment	\$200.00
High Angle Rescue	\$500.00
Special Trainings (fire extinguisher, etc.) for commercial, institutional, industrial	\$200 + material cost

**MEDICAL EQUIPMENT:**

Latex Gloves	\$2 / pair
Trauma Kit	\$50.00
Oxygen	\$50.00
Cervical Collar	\$30.00
Patient Blanket	\$25.00
Body Bag	\$50.00
N95 Mask	\$10.00
Narcan Injection	\$150.00
Backboard	\$25.00

AED	\$150.00
Medical Extrication - Lvl 1	\$500 / flat rate
Medical Extrication - Lvl 2	\$1,500 / flat rate
Air Medical Landing Zone	\$500 / zone
Basic EMS Assistance	\$350 / flat rate

**MARINE EQUIPMENT:**

Dry Suit	\$100 / suit
Wet Suit	\$100 / suit
SCUBA Tank	\$125 / unit
Life Vest	\$25 / unit

**Fire Prevention Code Service Charge**

(properties = or < 10,000 s.f.)	\$70.00
Properties > 10,000 s.f.	\$100.00
Re-inspection	\$100.00

**Underground Tank Removal Permit Fee:**

275 gallons to 500 gallons	\$50.00
501 gallons to 999 gallons	\$75.00
1,000 gallons	\$100.00
1,001 gallons and larger	\$125.00
Unknown Tank Size	\$150.00

**Underground Tank Installation Permit Fee:**

275 gallons to 500 gallons	\$50.00
501 gallons to 999 gallons	\$75.00
1,000 gallons	\$100.00
1,001 gallons and larger	\$125.00
Unknown Tank Size	\$150.00

**Filling Tank in Place Permit Fee:**

275 gallons to 500 gallons	\$30.00
501 and larger requires Fire Department notification for discussion	

*Note:* 72-hour notification must be made by the applicant to the Emmaus Fire Department prior to start of excavating.

**Fire Department Production of Records**

NFIRS Fire / Incident Response Report	\$30.00
Origin & Cause or Incident Investigation Report (subpoena required)	\$200.00

Fire Department Incident Photograph and / or Investigation – Photographs digital copies to a CD or flash drive (subpoena required)

One (1) up to Fifty (50) images	\$150.00
Fifty-One (51) up to One Hundred (100) images	\$250.00
One Hundred One (101) or more images	\$300.00

Printed onto photo quality paper: Actual printer costs plus fifty percent (50%) administrative fee per photo.

THE 2015 INTERNATIONAL FIRE CODE REQUIRED PERMITS:

<u>PERMIT #</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
105.6.1	Aerosol Products: Permit is required to manufacture, store or handle an aggregate quantity of level 2 or level 3 aerosol products in excess of 500 pounds (227 kg) net. weight.	FEE - \$25.00
105.6.2	Amusement Buildings: Permit is required to operate a special amusement building.	FEE - \$20.00
105.6.3	Aviation Facilities: Permit is required to use Group H or Group S occupancy for aircraft servicing or repair and aircraft fuel-servicing vehicles. Additional permits required by other sections of this code include, but are not limited to, hot work, hazardous materials and flammable or combustible finishes.	FEE - \$25.00
105.6.5	Carnivals and Fairs: Permit is required to conduct a carnival or fair.	FEE - \$20.00
105.7.2	Battery Systems: Permit is required to install stationary lead-acid battery systems having a liquid capacity of more than 50 gallons (189 L).	FEE - \$20.00
105.6.6	Cellulose Nitrate Film: Permit is required to store, handle or use cellulose nitrate film in a Group A occupancy.	FEE - \$25.00
105.6.7	Combustible Dust Producing Operations: Permit is required to operate a grain elevator, flour starch mill, feed mill, or a plant pulverizing aluminum, coal, cocoa, magnesium, spice or sugar, or other operations producing combustible dust as defined in Chapter 2.	FEE - \$35.00
105.6.8	Combustible Fibers: Permit is required for the storage and handling of combustible fibers in quantities greater than 100 cubic feet (2.8 M3).	FEE - \$25.00
Exception: A permit is not required for agricultural storage.		
105.6.9	Compressed Gases: Permit is required for the storage, use or handling at normal temperature and pressure (NTP) of compressed gases in excess of the amount listed in table 105.6.9.	FEE - \$25.00
Exception: Vehicles equipped for and using compressed gas as a fuel for propelling the vehicle.		

TABLE 105.6.9  
PERMIT AMOUNTS FOR COMPRESSED GASES

TYPE OF GAS	AMOUNT (Cubic feet at NTP)
Corrosive	200
Flammable (Except cryogenic fluids & liquefied petroleum gases)	200
Highly Toxic	Any Amount
Inert and simple Asphyxiant	6,000
Oxidizing (Including Oxygen)	504
Toxic	Any Amount

For SI: 1 cubic foot = 0.02832 m3.

a. For carbon dioxide used in beverage dispensing applications, see Section 105.6.4.

105.6.10 Covered and open Mall Buildings: Permit is required for: FEE - \$25.00

The placement of retail fixtures and displays, concession equipment, display of highly combustible goods and similar items in the mall.

The display of liquid – or gas-fired equipment in the mall.

The use of open-flame or flame producing equipment in the mall.

105.6.11 Cryogenic Fluids: Permit is required to produce, store transport on site, use, handle or dispense cryogenic fluids in excess of the amounts listed in Table 105.6.11. FEE - \$25.00

Exception: Permits are not required for vehicles equipped for and using cryogenic fluids as a fuel propelling the vehicle or for refrigerating the lading.

TABLE 105.6.11  
PERMIT AMOUNTS FOR CRYOGENIC FLUIDS

Type of cryogenic fluid	Inside building (Gallons)	Outside building (Gallons)
Flammable	More than 1	60
Inert	60	500
Oxidizing (Includes oxygen)	10	50
Physical or health hazard (Not indicated above)	Any Amount	Any Amount

105.6.12 Cutting and Welding: A permit is required to conduct cutting or welding operations within the jurisdiction. FEE - \$25.00

105.6.13 Dry Cleaning Plant: A permit is required to engage in the business of dry cleaning or to change to a more hazardous cleaning solvent used in existing dry-cleaning equipment. FEE - \$30.00

105.6.14 Exhibits and Trade Shows: A permit is required to operate exhibits and trade shows.

FEE - \$15.00

105.6.15 Explosive: A permit is required for the manufacture, storage, handling, sale or use of any quantity of explosive, explosive material, fireworks, or pyrotechnic special effects within the scope of Chapter 56.

FEE - \$75.00

105.6.16 Fire Hydrants and Valves: A permit is required to use or operate fire hydrants or valves intended for fire suppression purposes which are installed on water systems and accessible to a fire apparatus access road that is open to or generally used by the public. FEE - \$20.00

Exception: A permit is not required for authorized employees of the water company that supplies the system or the fire department to use or operate fire hydrants or valves.

105.6.17 Flammable and Combustible Liquids: A permit is required: FEE - \$25.00

To use or operate a pipeline for the transportation within facilities of flammable or combustible liquids. This requirement shall not apply to the off-site transportation in pipelines regulated by the Department of Transportation (DOTn) nor does it apply to piping systems.

To store, handle or use Class I liquids in excess of 5 gallons (19L) in a building or in excess of 10 gallons (37.9L) outside of a building. Except that a permit is not required for the following:

The storage or use of Class I liquids in the fuel tank of a motor vehicle, aircraft, motorboat, mobile power plant or mobile heating plant unless such storage, in the opinion of the code official, would cause an unsafe condition.

The storage or use of paints, oils, varnishes or similar flammable mixtures when such liquids are stored for maintenance, painting or similar purposes, for a period of not more than 30 days.

To store, handle or use Class II or Class IIIA liquids in excess of 25 gallons (95L) in a building or in excess of 60 gallons (227L) outside a building, except for fuel oil used in connection with oil-burning equipment.

To store, handle or use Class IIIB liquids in tanks or portable tanks for fueling motor vehicles at motor fuel-dispensing facilities or where connected to fuel-burning equipment.

To remove Class I or Class II liquids from an underground storage tank used for fueling motor vehicles by any means other than the approved, stationary on site pumps normally used for dispensing purposes.

To operate tank vehicles, equipment, tanks, plants, terminals, wells, fuel-dispensing stations, refineries, distilleries and similar facilities where flammable and combustible liquids are produced, processed, transported, stored, dispensed or used.

To place temporarily out of service (For more than 90 days) an underground, protected above ground or above ground flammable or combustible liquid tank.

To change the type of contents stored in a flammable or combustible liquid tank to a material that poses a greater hazard than that for which the tank was designed and constructed.

To manufacture, process, blend or refine flammable or combustible liquids.

To engage in the dispensing of liquid fuels into the fuel tanks of motor vehicles at commercial, industrial, governmental or manufacturing establishments.

To utilize a site for the dispensing of liquid fuels from tank vehicles into the fuel tanks of motor vehicles, marine craft and other special equipment at commercial, industrial, governmental or manufacturing establishments.

105.6.18 Flooring Finishing: A permit is required for floor finishing or surfacing operations exceeding 350 Sq. ft. (33 m<sup>3</sup>) using Class I or Class II liquids. FEE - \$25.00

105.6.19 Fruit and Crop Ripening: A permit is required to operate a fruit, or crop ripening facility or conduct a fruit ripening process using ethylene gas. FEE - \$35.00

105.6.20 Fumigation and Insecticidal Fogging: A permit is required to operate a business of fumigation or insecticidal fogging and maintain a room, vault or chamber in which a toxic or flammable fumigant is used. FEE - \$35.00

105.6.21 Hazardous Materials: A permit is required to store transport on site, dispense, use or handle hazardous materials in excess of the amounts listed in Table 105.6.21. FEE - \$30.00

105.6.22 HPM Facilities: A permit is required to store, handle or use hazardous production materials.

FEE - \$30.00

105.6.23 High-Piled Storage: A permit is required to sue a building or portion thereof as a high-piled storage area exceeding 500 sq. ft. (46 m<sup>2</sup>).

FEE - \$25.00

105.6.24 Hot Work Operations: A permit is required for hot work including, but not limited to:

FEE - \$35.00

Public exhibitions and demonstration where hot work is conducted.

Use of portable hot work equipment inside a structure.

Exception: Work that is conducted under a construction permit.

Fixed-site hot-work equipment such as welding booths.

Hot work conducted within hazardous fire area.

Application of roof covering with the use of an open flame device.

When approved, the code official shall issue a permit to carry out a hot work program. This program allows approved personal to regulate their facility's hot work operations. The approved personal shall be trained in the fire safety aspect denoted in this chapter and shall be responsible for issuing permits requiring compliance with the requirements found in chapter 35. These permits shall be issued only to their employees or hot work operations under their supervision.

105.6.25 Industrial Ovens: A permit is required for operation of industrial ovens regulated by Chapter 30.

FEE - \$25.00

105.6.26 Lumber Yards and Woodworking Plants: A permit is required for the storage or processing of lumber exceeding 100,000 board feet (8,333 ft<sup>3</sup>) (236m<sup>3</sup>).

FEE - \$25.00

105.6.27 Liquid or Gas-Fired Vehicles or Equipment in Assembly Buildings: A permit is required to display, operate or demonstrate liquid – or gas-fueled vehicles or equipment in assembly buildings.

FEE - \$35.00

105.6.28 LP-Gas: A permit is required for:

FEE - \$30.00

Storage and use of LP-gas

Exception: A permit is not required for individual containers with a 500-gallon (1893L) water capacity or less or multiple container systems having an aggregate quantity not exceeding 500 gallons (1893 L), serving occupancies in Group R-3.

2. Operation of cargo tankers that transport LP-gas

105.6.29 Magnesium: A permit is required to melt, cast, heat treat or grind more than 10 pounds (4.54kg) of magnesium.

FEE - \$25.00

105.6.30 Miscellaneous Combustible Storage: A permit is required to store in any building or upon any premises in excess of 2,500 cubic feet (72m<sup>3</sup>) gross volume of combustible empty packing cases, boxes, barrels or similar containers, rubber tires, rubber, cork or similar combustible material.

FEE - \$30.00

105.6.31 Motor fuel-dispensing facilities: A permit is required for the operation of automotive, marine and fleet motor fuel-dispensing facilities.

FEE - \$25.00

105.6.32 Open Burning: A permit is required for the kindling or maintaining of an open fire or a fire on any public street, alley, road or other public or private ground. Instructions and stipulations of the permit shall be adhered to.

FEE - \$25.00

Exception: Recreational Fires

105.6.33 Open Flames and Torches: A permit is required to remove paint with a torch; or to use a torch or open flame device in a hazardous fire area.

FEE - \$20.00

105.6.34 Open Flame and Candles: A permit is required to use open flames or candles in connection with assembly areas, dining areas of restaurants or drinking establishments.

FEE - \$20.00

105.6.35 Organic Coatings: A permit is required for any organic-coating manufacturing operation producing more than 1 gallon (4L) of an organic coating in one day.

FEE - \$25.00

105.6.36 Places of Assembly: A permit is required to operate a place of assembly.

FEE - \$15.00

105.6.37 Private Fire Hydrants: A permit is required for the removal from service, use or operation of private fire hydrants.

FEE - \$15.00

Exception: A permit is not required for private industry with trained maintenance personnel, private fire brigade or fire departments to maintain test and use private hydrants.

105.6.38 Pyrotechnic Special Effects Material: A permit is required for use and handling of pyrotechnic special effects material.

FEE - \$75.00

105.6.39 Pyroxylin Plastic: A permit is required for storage or handling of more than 25 pounds (11 kg) of cellulose nitrate (pyroxylin) plastic and for the assembly or manufacture of articles involving pyroxylin plastics.

FEE - \$25.00

105.6.40 Refrigeration Equipment: A permit is required to operate a mechanical refrigeration unit or system regulated by Chapter 6.

FEE - \$20.00

105.6.41 Repair Garage and motor fuel-dispensing facilities: A permit is required for operation of repair garages.

FEE - \$25.00

105.6.42 Rooftop Heliports: A permit is required for the operation of a rooftop heliport.

FEE - \$35.00

105.6.43 Spraying and Dipping: A permit is required to conduct a spraying or dipping operation utilizing flammable or combustible liquids or the application of combustible powders regulated by Chapter 24.

FEE - \$20.00

105.6.44 Storage of Scrap Tires and Tire Byproducts: A permit is required to establish, conduct or maintain storage of scrap tires and tire byproducts that exceeds 2,500 cubic feet (71 m<sup>3</sup>) of total volume of scrap tires and for indoor storage of tires and tire byproducts.

FEE - \$30.00

105.6.45 Temporary Membrane Structures, Tents: A permit is required to operate an air-supported temporary membrane structure, a temporary stage canopy or a tent having an area in excess of 400 square feet (37 m<sup>2</sup>).

FEE - \$20.00

Exceptions:

Tents used exclusively for recreational camping purposes.

Tents open on all sides, which comply with all of the following:

Individual tents having a maximum size of 700 sq. ft.

(65 m<sup>2</sup>)

The aggregate area of multiple tents placed side by side without a fire break clearance of not less than 12 ft. (3658 mm) shall not exceed 700 sq. ft. (65 m<sup>2</sup>) total.

2.3 A minimum clearance of 12 ft. (3658 mm) to structures and other tents shall be provided.

105.6.46 Tire-Rebuilding Plants: A permit is required for the operation and maintenance of a tire rebuilding plant.

FEE - \$35.00

105.6.47 Waste Handling: A permit is required for the operation of wrecking yards, junk yards and waste material-handling facilities.

FEE - \$30.00

105.6.48 Wood Products: A permit is required to store chips, hogged material, lumber or plywood in excess of 200 cubic feet (6 m<sup>3</sup>)

FEE - \$25.00

REQUIRED CONSTRUCTION PERMITS:

PERMIT #	DESCRIPTION	AMOUNT
105.7.1	Automatic Fire Extinguishing Systems: A permit is required for installation of or modification to an automatic fire-extinguishing system. Maintenance performed in accordance with this code is not considered to be a modification and does not require a permit.	FEE - \$15.00
105.7.2	Battery Systems: A permit is required to install stationary storage battery systems having liquid capacity of more than 50 gallons (189L).	FEE - \$15.00
105.7.3	Compressed Gases: When the compressed gases in use or storage exceed the amounts listed in Table 105.6.9 a construction permit is required to install, repair damage to, abandon, remove, place temporarily out of service, or close or substantially modify a compressed gas system.	FEE - \$25.00

Exceptions:

Routine maintenance.

For emergency repair work performed on an emergency basis, application for permit shall be made within two working days of commencement of work.

The permit applicant shall apply for approval to close storage, use or handling facilities at least 30 days prior to the termination of the storage, use or handling of compressed or liquefied gases. Such application shall include any change or alteration of the facility closure plan filed pursuant to Section 2701.6.3. The 30-day period is not applicable when approval based on special circumstances requiring such waiver.

105.7.4 Cryogenic fluids. A permit is required for installation of or alteration to outdoor stationary cryogenic fluid storage systems where the system capacity exceeds the amounts listed in Table 105.6.11 of the IFC. Maintenance performed in accordance with this code is not considered an alteration and does not require a construction permit,

FEE - \$30.00

105.7.6 Fire Alarm and Detection Systems and Related Equipment: A permit is required for installation of/or modification to fire alarm and detection systems and related equipment. Maintenance performed in accordance with this code is not considered to be a modification and does not require a permit.

FEE - \$15.00

105.7.7 Fire Pumps and Related Equipment: A permit is required for installation of/or modification to fire pumps and related fuel tanks, jockey pumps, controllers and generators. Maintenance performed in accordance with this code is not considered a modification and does not require a permit.

FEE - \$15.00

105.7.8 Flammable and Combustible Liquids: A permit is required: FEE - \$25.00  
To install, repair or modify a pipeline for the transportation of flammable or combustible liquids.

To install construct or alter tank vehicles, equipment, tanks, plants, terminals, wells, fuel-dispensing stations, refineries, distilleries and similar facilities where flammable and combustible liquids are produced, processed, transported, stored, dispensed or used.

To install, alter, remove, abandon or otherwise dispose of a flammable or combustible liquid tank.

105.6.9 Gates and barricades across fire apparatus access roads. A construction permit is required for the installation of or modification to a gate or barricade across a fire apparatus access road.

FEE - \$15.00

105.7.10 Hazardous Materials: A permit is required to install, repair damage to, abandon, remove, place temporarily out of service, or close or substantially modify a storage facility or other area regulated by Chapter 50 when the hazardous materials in use or storage exceed the amounts listed in Table 105.6.21.

FEE - \$30.00

Exceptions:

Routine Maintenance.

For repair work performed on an emergency basis, application for permit shall be made within two (2) working days of commencement of work.

105.7.11 Industrial Ovens: A permit is required for installation of industrial ovens covered by Chapter 30.

FEE - \$25.00

Exceptions:

Routine maintenance.

For repair work performed on an emergency basis, application for permit shall be made within two (2) working days of commencement of work.

105.7.12 LP Gas: A permit is required for installation of/or modification to an LP-gas system. Maintenance performed in accordance with this code is not considered to be a modification and does not require a permit.

FEE - \$25.00

105.7.13 Private Fire Hydrants: A permit is required for the installation or modification of private fire hydrants. Maintenance performed in accordance with this code is not considered to be a modification and does not require a permit. FEE - \$15.00

105.7.16 Spraying or Dipping: permit is required to install or modify a spray room, dip tank or booth. Maintenance performed in accordance with this code is not considered to be a modification and does not require a permit.

FEE - \$25.00

105.7.17 Standpipe systems: A permit is required for the installation, modification, or removal from service of a standpipe system. Maintenance performed in accordance with this code is not considered to be a modification and does not require a permit. FEE - \$25.00

105.7.18 Temporary Membrane Structures and tents: A permit is required to erect an air-supported temporary membrane structure or a temporary stage canopy or a tent having an area in excess of 400 sq. ft. (37 m<sup>2</sup>).

FEE - \$20.00

Exceptions:

Tents used exclusively for recreational camping purposes.

Funeral tents and curtains or extensions attached thereto, when used for funeral services.

Tents and awning open on all sides which comply with all of the following:

Individual tents shall have a maximum size of 700 ft. (65 m<sup>2</sup>)

The aggregate area of multiple tents placed side by side without a fire break clearance of not less than 12 ft. (3658 mm) shall not exceed 700 sq. ft. (65 m<sup>2</sup>) total.

A minimum clearance of 12 ft. (3658 mm) to structures and other tents shall be maintained.

## **Parks and Recreation Fees:**

### **Pavilion Rentals:**

#### **Pavilion Rentals:**

	<u>Non-Resident</u>	<u>Resident</u>
Weekdays (non-holidays)	\$75.00	\$40.00
Saturdays, Sundays, and Holidays	\$150.00	\$100.00
Band Shell Pavilion	\$275.00	\$275.00
Furnace Dam & Borough Line – Saturday, Sunday	\$75.00	\$75.00
Late Pavilion Rental (after 4pm on Friday prior) (excluding Band Shell Pavilion)	\$75.00	\$75.00
Added Services at Pavilions and Park:		
Water for Dunk Tank	\$10.00	\$10.00
Electricity for Additional Items (each) (inflatables, food trucks, etc.)	\$15.00	\$15.00
Use of Sound System (for approved Organizations)	\$25.00	

Other Amenities not listed	Actual cost + 10% service
Borough Service Clubs or Borough Churches - no charge on <u>weekdays</u>	
Excess Cleaning Fees	Greater of \$100 or actual costs
Fee charged for damage, cleaning debris, excess trash and bags, confetti, balloons, and other waste not cleaned by renter	

**The Pavilions are available for rental from May through September only.**

**Exception: The Rotary, Moser, Lions, North, and Arts Pavilions will be available for rental after September 30<sup>th</sup> until October 31<sup>st</sup>. The EPEMFA Pavilion is available for rental from May through July. Refundable deposits shall be refunded, provided all provisions of the rental agreement are upheld by the renter.**

#### **Community Pool Rates:**

##### **General Admission:**

	<u>Non-Resident</u>		<u>Borough Resident</u>	
	Weekend	Weekday	Weekend	Weekday
Children 3 and under (accompanied by adult)(infants free)	\$3.00	\$2.00	\$2.00	\$1.00
Children 4through 17	\$9.00	\$8.00	\$7.00	\$6.00
Adult 18 and over	\$11.00	\$9.00	\$8.00	\$7.00
Senior Citizen - 62 years (or older)	\$6.00	\$5.00	\$5.00	\$4.00
Group Daily Pass (for organizations ordering no less than 75 passes with maximum of 300)	\$6.00	\$6.00	\$6.00	\$6.00
Special Event Entry Fee	\$3.00	\$3.00	\$3.00	\$3.00
Current Active Military (Borough Residents Only) – Free Daily Admission with valid military ID				
Children from Daycare Facilities without a Season Pass			\$3.00	
Late Admission (up to 1 hour before close)			\$2.00	

#### **Pool Season Passes:**

##### **Residential Season Passes:**

Children 6 and under, accompanied by parent	\$0.00
Children 7 through 17	\$50.00
Adult 18 - 61	\$90.00
Senior Citizens 62 years or older, single pass	\$40.00
Household Pass 2 members	\$140.00

3 members	\$165.00
4 members	\$190.00
5 members	\$215.00
6 members	\$240.00
7 + members	Add \$25 per member

Non-Resident Season Passes:

Children 6 and under, accompanied by parent	\$0.00
Children 7 through 17	\$105.00
Adult 18 - 61	\$165.00
Senior Citizens 62 years or older, single pass	\$50.00
Household Pass	
2 members	\$220.00
3 members	\$255.00
4 members	\$290.00
5 members	\$325.00
6 members	\$360.00
7 + members	Add \$35 per member

<u>Swim Lessons:</u> Per Week/Per Child	\$75.00
Per Child / 2 Weeks	\$100.00

Baseball/Softball Fields:

Per 2 Hour Event (Practice)	\$40.00
Per 3 Hour Event (Game)	\$40.00
Per Field/Day (8 hours or more)	\$180.00
Community Field (90' Field) Per 2 Hour Event (Practice)	\$90.00
Community Field (90' Field) Per 3 Hour Event (Game)	\$90.00
Community Field All Day (8 hours or more)	\$270.00
Light Usage Fee	\$45.00
-Billed based on reservation; non-refundable	
Penalty for Damage Caused	\$100.00 or actual cost to repair (the greater of the 2)

Multipurpose fields:

Per 2 Hour Event (Practice)	\$40.00
Per 3 Hour Event (Game)	\$40.00
Per Field/Day (8 hours or more)	\$180.00
Light Usage Fee	\$45.00
-Billed based on reservation; non-refundable	

Fees waived for organization with 50% or greater Borough residents on roster  
As verified by Borough staff.

Reservations of Other Courts:

Basketball Court (per 2 hours)	\$25.00
Basketball Court (8 hours or more)	\$100.00
Pickleball Court (each per 1 hour)	\$25.00
Pickleball Court (8 hours or more)	\$125.00
Tennis Court (each per 2 hours)	\$25.00
Tennis Court (8 hours or more)	\$100.00

## **Police Department Fees:**

### Police Fees:

Accident Report Fee	\$15.00
Cat Licenses	\$3.00
Found Pet / Holding Fee (after 12 hours of hold)	\$10.00 / day
Fingerprinting Fee	\$25.00
Parking Tickets (Per Ordinance)	
Overtime Parking (i.e. Downtown, etc.)	\$15.00
No Parking Zone	\$20.00
Not Within Marked Space	\$20.00
Private Property	\$20.00
Resident Permit Parking	\$20.00
Too Far From Curb	\$20.00
Parking Wrong Side	\$20.00
Blocking Driveway	\$20.00
Parking in Crosswalk	\$20.00
Uninspected / Unregistered Vehicle	\$25.00
Fire Lane / Fire Hydrant	\$25.00
No Parking Zone (Sweeper Zone)	\$25.00
Snow Related	\$25.00
Handicapped Parking	\$50.00
Other – not specifically listed	\$20.00 - \$300.00
72 Hour Violation	\$20.00
Commercial Vehicles	\$50.00 - \$300.00
Special Police/Part Time Police	\$30.00/hr.
Labor for School Events (if not using Part Time Police)	\$75.00/hr.
Labor for Borough-based Civic Organization Events (if not Part-Time)	\$60.00/hr.
Patrolman	\$78.00/hr.
Corporal / Investigator	\$80.00/hr.
Sergeant	\$82.00/hr.
Lieutenant	\$85.00/hr.
Deputy Chief	\$86.50/hr.
Chief	\$88.00/hr.
Police Application Processing Fee (to be collected upon return of applications)	\$75.00
Vehicle Storage/Impound	\$15.00/day
Resident Handicapped Sign	\$75.00
Personalized Handicapped Parking Sign	\$150.00
Temporary No Parking Signs	\$.50 ea.

Police Department Incident Photograph and / or Investigation – Photographs digital copies to a CD or flash drive (subpoena required)

One (1) up to Fifty (50) images	\$150.00
Fifty-One (51) up to One Hundred (100) images	\$250.00
One Hundred One (101) or more images	\$300.00
Printed onto photo quality paper: Actual printer costs plus fifty-percent (50%) surcharge.	
Copies of Video (5GB and under)	\$150.00
Copies of Video (> 5GB)	\$300.00

## **Public Works Fees:**

Compost Drop Off Commercial Businesses – limited to 5 ton dump \$75.00 per load

### Compost Fees

Unscreened Compost and Wood Mulch	Pickup Truck \$30.00
Screened Compost	Full Scoop \$30.00

### Equipment Charges: (per hour) (not including operator)

Air Compressor	\$172.25
Backhoe \$75.00	
Barricade Usage (per event)	\$45.00
(plus \$3.00 per day after the first day)	
Parking Block Fee (per event)	\$10.00
Jump Wacker	\$20.00
Loader	\$118.50
Mower (lawn rider)	\$80.00
Mower (weed tractor)	\$80.00
Weed Eater	\$15.00
Roller	\$64.73
Sweeper	\$215.77
Dump Truck	\$94.94
Dump Truck w/plow & spreader	\$120.83
Pick-up/Utility Truck	\$50.00
Water Pump (gas powered)	\$50.00
Chainsaw	\$25.00
Water Main Tapping Machine/per tap	\$200.00/l.s.
Sewer Main Tapping Machine/per tap	\$200.00/l.s.
Bucket Truck	\$150.00
Leaf Vac \$150.00	
3" Boring Tool	\$3.00/ft.
Sewer Flushing Truck	\$250.00
Saw Cutting Pavement (concrete or asphalt)	\$3.00/l.f.
Skid Steer Loader	\$100.00
Wood Chipper	\$137.84
Material Charge - Cost, plus 10% handling	
Building Sewer Video Camera (homeowner assistance only)	\$55.00 + labor (if at property > ½ hour)

Public Works Inspector Fee (per hour) \$75.00

Public Works Service Fee – Non-Borough Related \$75.00

For call-outs outside normal business hours  
where it is discovered it is a private matter rather

than a Borough issue.

<u>Public Works Employee Fee</u> (per hour)	\$68.00
<u>Public Works Director Fee</u> (per hour)	\$86.00
<u>Street Sign Replacement</u>	\$100.00*

\* Plus time and materials

#### Street Opening Permit Fees:

\$25,000 Performance and Hold Harmless Bond required

##### Street opening with restoration by Permittee

Up to 10 l. f. or 30 sq. ft. (fee includes inspection)	\$100.00
Over 10 l. f. or 30 sq. ft.	\$100.00 plus
Plus \$100 per 100 l. f. or 300 sq. ft. or fraction thereof.	
Plus actual inspection costs incurred by the Borough	

To be billed upon completion of final restoration.

##### Street opening with final restoration by Borough

Same as above, add the following:

Concrete base with asphalt paving add	\$65.00 s.f.*(\$300 min)
Asphalt base with asphalt paving	\$10.00 s.f.*(\$100 min)
Charge for trench cut back and squaring if required	\$5.00 l.f.(\$50 min)

\*Total area based on actual area of final patch

Street opening – emergency street opening during 5-year moratorium \$10,000.00

Any utility, company or individual who opens a street within 5 years of the street being improved by the Borough.

## Water / Sewer :

#### Sewer System Regulations:

Tapping Fee (per EDU)	\$2,500.00
(300 gallons per day per EDU)	
Lateral Installation Fee/Borough Installation*	\$5,000.00 Deposit
	+ additional costs if over \$5,000
Lateral Installation by Contractor (plus street opening fees)	\$85.00
Sewer Disconnection Fee by Contractor	\$85.00
w/Borough Inspection	
Sewer Disconnection Fee by Borough	\$800.00
(Plug Lateral at Curb)	
*Final bill based on time and materials	
Sewer Lateral / House Inspection – camera	\$275.00
Sewer Lateral / Commercial Property Multi-line Inspection – camera	\$500.00
(3 lines or more)	
Codes Officer Sewer Line / Service Inspection	\$120.00
Codes Plan Review	\$60.00
Sewer Camera Truck	\$104.82

Water System Requirements:

Red Tag Fee

First Offense	\$30.00
Subsequent Offense	\$50.00
<u>Meter Removal</u> (Customer Request): includes water turn off	\$50.00
<u>Meter Reinstallation</u> (Customer Request): includes water turn on	\$50.00
<u>Turn Off Service Fee</u> (non-payment of bill or customer request)	\$50.00
<u>Turn On Service Fee</u> \$50.00	
<u>Service Line Disconnection</u> up to 1" (larger billed for time and materials)	\$800.00
<u>Tapping Fee Charge</u> (300 gals/day per EDU)*	\$2,500.00
*Includes the Borough supplying water meter and horn	
<u>Multi-Unit Service Fee</u>	\$8.00 per quarter per unit
Water installation by contractor (plus street opening fees)	\$85.00
Water disconnection fee by contractor (plus street opening fees)	\$85.00
Codes Officer Water Line / Service Inspection	\$120.00
Sprinkler System Replacement	\$120.00
Codes Plan Review	\$60.00

Water Service Installation:

Final bill based on time and materials	\$5,000.00 Deposit + additional fees above \$5,000 cost
--	---

**DULY ADOPTED** by Council of the Borough of Emmaus, Lehigh County, Pennsylvania, in lawful session assembled this 15<sup>th</sup> day of December 2025.

Motion By: \_\_\_\_\_

Second By: \_\_\_\_\_

Vote: \_\_\_\_\_

ATTEST:

BOROUGH OF EMMAUS

BY: \_\_\_\_\_

SHANE M. PEPE  
BOROUGH MANAGER

BY: \_\_\_\_\_

CHAD BALLIET  
COUNCIL PRESIDENT